ARMA GREATER CHATTANOOGA AREA CHAPTER
Bringing Information Management Professionals Together

ARMA's Greater Chattanooga Area Chapter
November 2026 Monthly Education Meeting



Presented by: Mark Graves, IGP, has over 25 years of experience in Records & Information Management, Information Governance, and related technologies. He has developed RIM programs and technology implementations in multiple industries and currently serves as a Consulting Manager at Access Sciences in Houston, TX. Beyond his consulting work, Mark is passionate about emerging technology, AI, and computing, and enjoys exploring practical ways these innovations can enhance productivity and transform the workplace.

Description: As AI tools rapidly become part of everyday work across organizations, now is the time for RIM and Information Governance professionals to build practical AI skills. Learning how to use these tools today is essential for staying relevant, effective, and credible in a rapidly changing information landscape. This session focuses on real-world, hands-on uses of AI that RIM and IG professionals can apply immediately; no technical background required. We will explore how generative AI can support everyday tasks such as training development, research, project planning, content creation, and even basic automation. Attendees will walk away with concrete examples, practical prompts, and ideas they can adapt to their own organizations.