

# RISK MANAGEMENT AND SECURITY

1. For today's Education Corner I was looking for something critical to a Records and Information Management program that we haven't discussed this year, and I found this handout/job aid on the ARMA website. It caught my attention because it has current and relevant information to our business records – especially our electronic business records.
2. As I looked at the “tables” I thought, this is a subject that I really don't know enough about to teach or explain to others but I wanted to share it with you and encourage you to spend some time learning about “cyber-security threats”.

***So this is my 'share and tell' corner 😊***

Several times over the past year I have discussed the importance of getting to know and understand other business functions that have a direct impact on the management of business records. Risk Management and Security are one or two of those business functions in every organization. And, if you haven't gotten acquainted yet, now is a very good time to make these business functions part of your Community of Information Management.

Your purpose in meeting with Risk Management and Security is to develop a working relationship between RIM and these critical business functions - Risk Management and Security.

First you need to learn a little bit about them so you can ask good questions that will help you do your job better. The key is to make sure that RIM and Risk policies and procedures are in sync.

I highly recommend that you look up the links shown for these tables and read through the accompanying information:

[http://www.mitre.org/sites/default/files/pdf/10\\_2914.pdf](http://www.mitre.org/sites/default/files/pdf/10_2914.pdf)

<http://www.gao.gov/assets/250/246516.pdf>

If you want to learn more you may want to consider checking out Coursera, an online course using current college professors/instructors in a virtual learning course. I have completed three of these courses and they have been very useful to me. <https://www.coursera.org/>

1. Information Security and Risk Management
2. Metadata: Organizing and Discovering Information
3. Foundations of Virtual Instruction

In the first course we were encouraged to read “The Lure” by Steve Schroeder. This is a fascinating story about a cyber-security breach at Speakeasy, Inc. in Seattle, WA in 1995. Guess what? The hackers were in Russia 😊

I believe that learning is a life-long pursuit. And, I've discovered that on-line learning courses offer a great opportunity to explore a wide variety of subjects